

SECTION 18 TRANSPORTATION

Any child care facility that provides transportation by automobile or other motor vehicle shall meet the following requirements:

- 18.1 Written permission to transport. The facility shall obtain from parents and guardians written permission for transportation of their child to and from the facility and for facility sponsored excursions in facility operated vehicles volunteered for facility use.
- 18.2 Insurance. The facility shall maintain and keep in full force and effect for each licensing period adequate insurance which covers liability for health or injury, medical expenses, and damages caused by uninsured motorists.
- 18.3 Inspection by Department of Motor Vehicles. Prior to initial use and at least annually thereafter, any bus the facility uses shall be inspected by the State of Nevada Department of Motor Vehicles in the same manner as inspections of school buses are conducted.
- 18.4 Requirements of driver. A driver of a vehicle used by the facility shall:
 - A. Possess an appropriate class Nevada driver's license;
 - B. Use a vehicle that is insured, enclosed, and in safe operating condition;
 - C. Ensure that all windows and doors are secure before proceeding;
 - D. Instruct children in safe transportation conduct as appropriate for their age and stage of development;
 - E. Ensure that each child who is transported in the vehicle is secured with a restraint device as required by NRS 484 Restraints for Children. Refer to Addendum II for NRS 484 Restraints for Children;
 - F. Not leave an unattended child in the vehicle at any time;
 - G. Not permit any child to stand in the vehicle at any time;
 - H. Ensure that each child boards or departs the vehicle on the side of the vehicle adjacent to a curb and that the child is safely conducted across any street encountered immediately before boarding or after departing;
 - I. Ensure that a parent or a person designated in writing by the parent is present to take charge of a child upon delivery of the child to his home or other approved destination; and
 - J. Ensure that children being transported are protected by adequate safety precautions not otherwise specified.

Washoe County Human Services Agency

Regulations for Child Care Facilities

Transportation

- 18.5 Vehicle capacity. The number of children transported in a vehicle is to be determined by the seating space of 13 inches rump room per child.
- 18.6 Staff-to-child ratio.
- A. When transporting children kindergarten to 18 years of age to and from school only, the staff-to-child ratio for one to 15 children inclusive is one caregiver. This staff person may be the vehicle driver.
 - B. Except as otherwise provided in Subsection 18.6.A, when transporting children, the licensee of a facility shall ensure that the ratio of caregivers to children in the vehicle satisfies the applicable requirement for the ratio of caregivers to children set forth in Subsection 24.4 of these Regulations.
- 18.7 Transportation log. The licensee of a facility shall maintain a log for transportation provided by the facility. The log must be maintained at the facility, and available for review, for at least four months after the transportation is provided. The log must include:
- A. The name of each child who was transported;
 - B. The date the transportation was provided by the facility;
 - C. The time of departure of the vehicle and the time the vehicle arrived at its destination;
 - D. The signature of the driver of the vehicle;
 - E. The name of each adult who was transported in the vehicle, including, without limitation, the driver of the vehicle; and
 - F. The signed verification required by Subsection 18.8 of these Regulations.
- 18.8 Vehicle sweep. Upon arrival at the destination, two members of the staff of the facility shall mark each child off the log as the child departs the vehicle, conduct a physical inspection and visually and physically sweep the vehicle to ensure a child is not left behind in the vehicle, and include in the log signed verification that each child who was transported in the vehicle is accounted for and that the visual and physical sweeps were conducted. For the purposes of Section 18.6.A, only one person is required to conduct the vehicle inspection and complete the log.